

## anNORTH DUFFIELD PARISH COUNCIL

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### MINUTES of the Parish Council meeting held on 1<sup>st</sup> September 2022 Chapel Schoolroom, North Duffield

#### Part 1

**22086. In attendance:** Cllrs R Arrand, S Brown, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Members of the public. Cllr Arthur. Apologies: C Walker. No declarations of interest received.

**22087. Minutes** of the Parish Council meeting held on Thursday 7<sup>th</sup> July were proposed, seconded and unanimously agreed as a true and accurate record.

#### **22088. Matters arising from the last meeting:**

- i. Cllr Hemingway has updated the village 'to do list'. Cllr Brown has jet washed the street signs and dog bins. A list has been sent to SDC with the ones that require repainting / fixing. SDC have confirmed they will not repaint them and only replace badly damaged or illegible ones. Further work around the pond to be done in October including the installation of a drainage channel on the patio area, the annual pond clearance, replacement of depth gauge and planking on the jetty. Electrical survey is complete and tenders to be considered at the next meeting. Benches to be cleaned and revarnishing.
- ii. Back Lane pumping station issues. It was understood that the pump has been replaced. Clerk to speak to Yorkshire Water to confirm.
- iii. Parking issues raised as a result of the bird auction at the village hall have improved since the village hall committee took action. It was noted that the parking has moved further up the road which may cause some issues for other residents. Agreed to monitor the situation.
- iv. Footpath to link up North Duffield to Skipwith Common. No further update at this stage on funding. Cllr Arthur to contact NYCC about government grants for cycle paths.
- v. SDC have confirmed that they have registered the request from the PC to increase the number of councillors to eleven. This can take at least a year due to the extensive consultation process.
- vi. North Duffield doctors surgery have provided the PC with an update on their hours. As restrictions start to ease after lockdown they are starting to return to a more normal working pattern albeit in staggered stages following risk assessments. Face to face appointments are available in the surgery on Monday, Tuesday and Thursday morning staff permitting. Prescription services to resume within the next few months. In the meantime, they can be collected from Escrick or they can be posted to a pharmacy if required.
- vii. It was reported by a resident that there has been a caravan park proposed by a landowner on the Market Weighton Road. It was confirmed that an application has not been received at SDC and if it is, the PC would be consulted.

#### **22089. Public time:**

- i. An update was given from a representative of the village green working party. It was agreed that in the area around the grit bin they will introduce local native hay meadow flowers thus increasing the variety of wildlife. Councillors resolved to agree to this proposal. It was also proposed that the area of the green near the green dog bin is left as a 'no mow May' area. This will be decided at the next Parish Council meeting.
- ii. Complaint received about speeding issues in the village. Request was made to install a chicane where the new build-out is on York Road. Cllr Hemingway explained that Highways have confirmed that this is not possible as there is not enough space. An explanation was given to residents regarding all the measures the Parish Council have taken to date to try and combat speeding in the village. The installation of Vehicle Activated Signage on the A163 was confirmed which will enable the data to be recorded and presented to the police / highways. The PC are also in the process of setting up Community Speedwatch Program and a group of residents including some councillors will be able to monitor speeds in different areas of the village and report any body breaking the speed limit. There is going to be a 30mph speed limit extension towards Skipwith on the York Road. Residents were also reminded of the importance to report any instances of speeding on a 95Alive form so that it is recorded. Speed surveys have been done on both the A163 and York Road. A further request was made by a resident for road cushions to be installed and a 'Stop Sign' at the end of Green Lane onto York Road.

- iii. Further concerns regarding the quality of driving throughout the village and speeding. Residents were given 95 Alive forms to complete so that there is evidence sent direct to the police for them to take action.
- iv. Concerns were raised about the road surface on Green Lane. This has been reported to Highways and it was confirmed that is on the waiting list. There is currently a two-year rolling programme of scheme work and it is unlikely to be surfaced prior to 2024. Cllr Arthur agreed to speak to Highways to explain the urgency of it and see if it can be moved further up the waiting list.
- v. Request made for a 'Ducks Crossing' signage near the green. It was confirmed that there is a sign on the green.
- vi. Concerns raised about the parking outside and near the shop. Report of delivery vehicles blocking driveways. Request was also made to get the bus stop removed from this area to aid the congestion.  
It was agreed that the Chair will request a meeting with Highways to raise all the issues discussed.
- vii. Concern raised about the proposal to build 70 houses at the Gothic Farm site. Residents were advised to respond to the Local Plan consultation.

**22090. Receive Ward/ District Councillor reports:**

- i. Cllr Topping not present.
- ii. Cllr Arthur confirmed the funding awarded to the Parish Council for the Vehicle Activated Speed Sign and gave an update about the planning application disputing the installation of a footpath on Green Lane that has now gone back to committee.

**22091. Highways:**

- i. The solar powered VAS Sign has now been installed on the A163. Cllrs Wells, Patten and Wint to learn how to download the data to present to councillors at meetings on a regular basis.
- ii. Community speed watch; North Yorkshire Police have confirmed the request has been passed on to the Police Support Volunteer who will organise some site assessments and identify some areas for the group to stand.
- iii. No further update to report on the build out.
- iv. No further update on the highways work on the A163 opposite Broadmanor to remove one gully, reposition another out of the wheel track and reset a further three 3 gully grate to prevent the road vibrations.

**22092. Planning Applications**

- i. 2022/0667/FUL. Land off Market Weighton Road (A163). Erection of a two storey, five bedroom detached house with car port and office above, together with access drive. Extension for comments granted to 2<sup>nd</sup> September. Applicant spoke at the meeting to explain the proposals and reassure residents that they intend to build only one property on the site. Councillors resolved to object to the application as the development proposed is outside the development limits.
- ii. 2022/0915/HPA. Blackwood House Farm, Market Weighton Road W, North Duffield. Extension with internal adjustments, double storey side extension, demolition of building for the electrical control room, controls collection of PV located at the poultry house. Councillors had no comments to make.

**22093. Planning Decisions:**

- i. 2021/0978/FULM. Land Near Osgodby Grange, South Duffield Road, Osgodby Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. Permission granted.
- ii. 2022/0746/S73. Gothic Farm, Main Street, North Duffield. Section 73 application to vary condition 07 (visibility) of approval 2020/1041/FUL Proposed conversion of existing agricultural building to 2no dwellings with garages and erection of 3no dwellings with garages following demolition of existing farm buildings granted on 17 June 2022. Permission granted.

**22094. Selby Local Plan:**

- i. Councillors Hemingway, Patten and Wells to meet to discuss the local plan proposals and present proposed response comments at the next meeting.

**22095. Financial matters:**

- i. Confirmation of £750 funding from Cllr Arthurs community members funding towards the VAS. Chair & clerk signed the acceptance form.
- ii. It was resolved to donate £500 funding to St Helen's Church, Skipwith towards the churchyard maintenance and publication of Round Up magazine.
- iii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

|    |  | Current account | Savings account   |
|----|--|-----------------|-------------------|
| a. | <b>Account balances as at 28<sup>th</sup> June 2022</b>            | <b>£6075.53</b> | <b>£28,199.54</b> |
| b. | Payments made since last meeting (approved at last meeting):       |                 |                   |
|    | Unity bank quarterly fee   | -£18.00         |                   |
|    | Lewis Tree Surgery; remedial tree work                             | -£1281.60       |                   |
|    | Scottish Power – electric on the green D/D                         | -£32.82         |                   |
|    | Autela payroll April to July                                       | -£64.02         |                   |
|    | S Look June expenses   | -£46.57         |                   |
|    | S Look – McAfee security for two years                             | -£116.99        |                   |
|    | S Look – June salary over time                                     | -£              |                   |
|    | One Stop promotions; Ukraine flag                                  | -£45.54         |                   |
|    | S Look – J Parker Crocus bulbs                                     | -£93.37         |                   |
| c. | Payments made since last meeting under clerks delegated authority: |                 |                   |
|    | S Look – July expenses   | -£46.57         |                   |
|    | D Wint – cement for village green                                  | -£16.48         |                   |
|    | Information Commissioners Office – annual fee (D/D)                | -£35            |                   |
|    | R Wells – water gauge for the pond                                 | -£41.18         |                   |
|    | S Look – July salary   | -£              |                   |
|    | S Look – July expenses   | -£46.57         |                   |
| d. | Receipts   | Nil             |                   |
|    | North Yorkshire County Council locality budget to the VAS          |                 | £2000.00          |
|    | Savings Account interest TBC                                       |                 | £22.85            |
| e. | Internal transfer  |                 |                   |
| f. | <b>Account balances as at 25<sup>th</sup> August 2022</b>          | <b>£3723.94</b> | <b>£30,222.39</b> |
| g. | To approve the following payments:                                 |                 |                   |
|    | S Look August expenses   | -£81.17         |                   |
|    | S Look – August salary   | -£              |                   |
|    | Glasdon- benches for the village green                             | -£2120.78       |                   |
|    | YLCA – Skills training for Cllr Patten                             | -£33.40         |                   |
|    | Skipwith PCC – churchyard maintenance and Round Up                 | -£500           |                   |
|    | R Hemingway – Pump for the dinghy                                  | -£25.00         |                   |
|    | Selby Citizens Advice – annual donation                            | -£50.00         |                   |

Resolved to accept and approve the payments and transactions as stated.

#### 22096. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Pond to be cleared in October. Natural England to assist if available.
- iii. Update given from the 'village green working group' given. Cllr Richardson to present a full plan of proposals to councillors at the next meeting.
- iv. Cllr Hemingway has done an audit on all the Christmas lights consisting of 2 x 100m LED string lights, 1 x 3pin plug/LED connector cable, 2 x LED connector cables and 6 x 12m LED lamps (36 bulbs per string) multi-coloured (in 3x4m segments). It was resolved not to order any more lights this year.
- v. Councillors resolved to accept the offer of a potted Christmas tree for the village green.
- vi. Electrical work for the village green to be organised over the coming month.

- vii. Book swap stand is nearly finished. Men in Sheds to deliver and install. Resolved to install in line with the posts accessible from the path halfway between the apex of the bend and the benches.
- viii. Following the tree maintenance on the village green, the contractor has confirmed that the braces have now been installed. Clerk to follow up when they will return to fix the broken lights.
- ix. Negotiations ongoing regarding the purchase of the football club marquee. It was confirmed that the replacement parts will cost approximately £250. The marquee will also need cleaning.
- x. It was confirmed that there will be a Christmas event on the village green on 3<sup>rd</sup> and 4<sup>th</sup> December. On Saturday 3<sup>rd</sup> December there will be a Christmas market and on the Sunday a village event and the Christmas light switch on. Portable toilets and skip hire to be organised and paid for by the Parish Council. To consider purchasing 2 x wheelie bins at the next meeting or hiring them from SDC. Clerk to check if SDC can supply them free of charge. Resolved to funding for the event up to the value of £250.
- xi. Two benches and one picnic table have been delivered by Glasdon for the village green. Groundwork is required on the green as they will need bedding into concrete.

**22097. Correspondence:**

- i. YLCA White Rose Update and training dates noted.
- ii. Councillors noted the letter requesting the removal of the Oak tree on the village green for safety reasons. It was resolved at the advice of an Arboriculturist to leave the tree in situ for now and get it assessed regularly.
- iii. Consultation from NYCC passenger services on the renewal of subsidised bus services in the areas of Selby and Scarborough (deadline for comments 30<sup>th</sup> September 2022). Clerk to respond supporting the renewal of the Thornes service through North Duffield.
- iv. Noted the update on York and North Yorkshire local authorities proposed devolution deal with central government.
- v. Noted an update on progress towards a new single council for North Yorkshire.
- vi. It was resolved that the Parish Council will sign up for the 'Civility & Respect Pledge'.
- vii. Noted the council tax reduction scheme consultation (deadline for comments 18<sup>th</sup> September 2022).
- viii. Correspondence received about the grass verge outside the boundary of Beal House, 1 Broadmanor not having been reinstated by the property owner. Councillors to monitor this due to the lack of recent rain and weather conditions.
- ix. Councillors resolved to donate £50 to Selby Citizens Advice.
- x. Complaint about the village contractor cutting the village green grass on a morning. Clerk to speak to the contractor again and request a later cut in that area of the green.
- xi. Request for an additional build out on York Road. Discussed in public time.

**22098. Meeting closure to members of the public:**

- i. Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 6<sup>th</sup> October 2022 at 7pm in North Duffield Methodist Chapel.

**Part 2**

**22099. Confidential business.** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. Village maintenance contract to be discussed at the next meeting and contract to be advertised in October.

Meeting closed at 21.00.

Signed:

(Chairman)

Date: